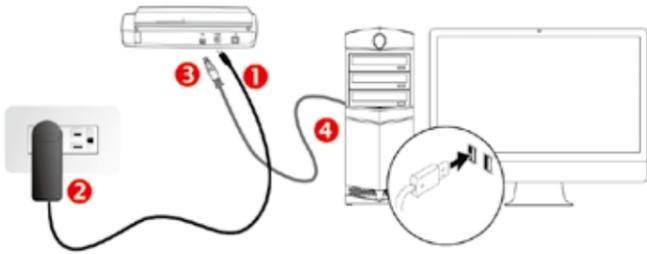# AD480 Quick Start Guide

684-1080400-0

Step 1 Connecting

Connecting the scanner to your computer

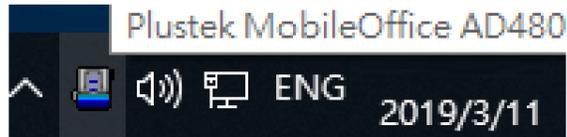* Please use the AC adapter provided with the scanner.

Step 2 Installing

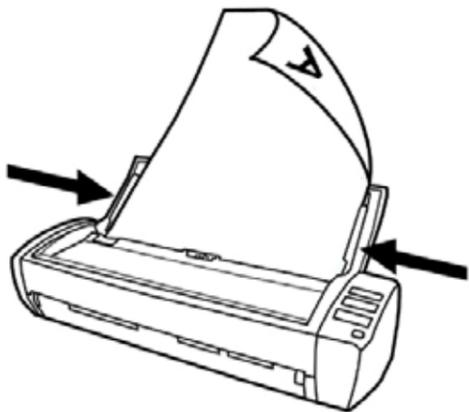* Be sure connecting the scanner to your computer before install required software.

Insert the product DVD or download and run your product's software package:
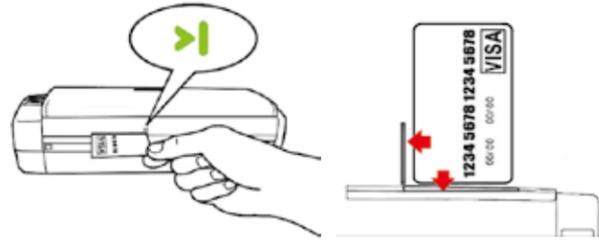
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Before scanning, please check the system tray to see if the installation is successful.
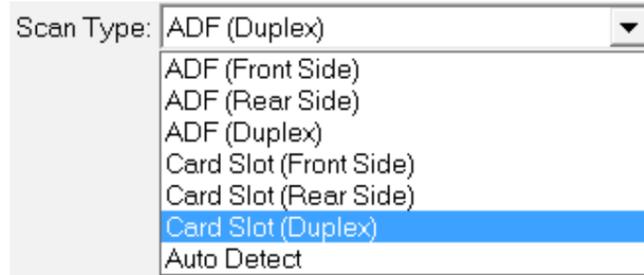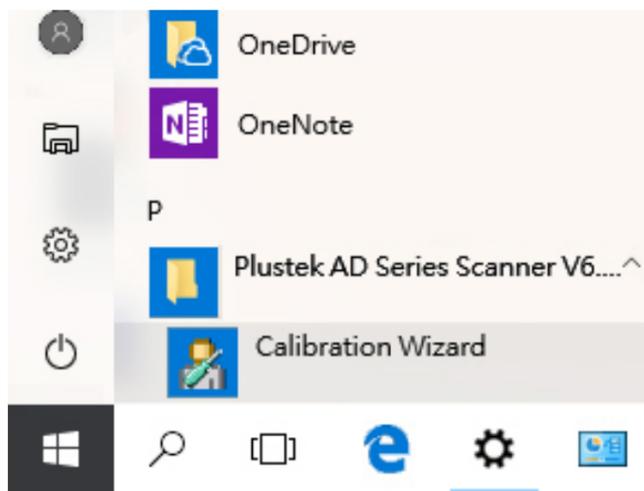

Scan a Document

Loading Plastic Cards

If you want to scan from card slot, please select "**Scan Type**" from the dropdown list and click "**Apply**" button.

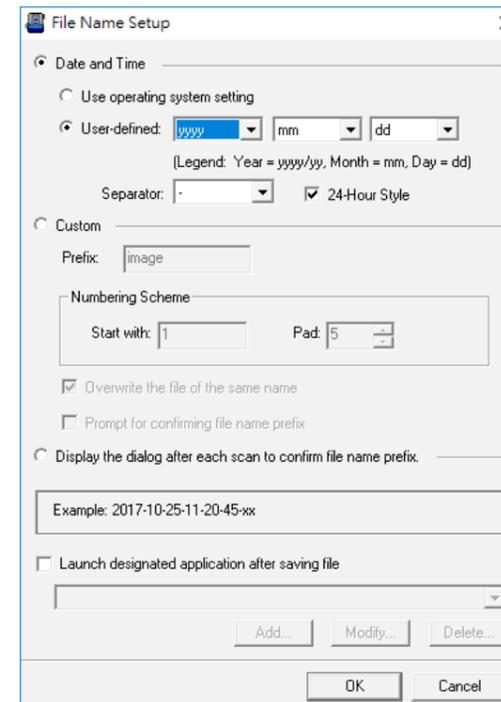| Scan Type:	ADF (Duplex)
	ADF (Front Side)
	ADF (Rear Side)
	ADF (Duplex)
	Card Slot (Front Side)
	Card Slot (Rear Side)
	Card Slot (Duplex)
	Auto Detect

⚠ Calibration

If the colors of the scanned images are strange, or there are some stripes on the scanned image, please calibrate the scanner and reset the scan settings to default.

PDF Button

1. Click ⋯ button to select saving folder.
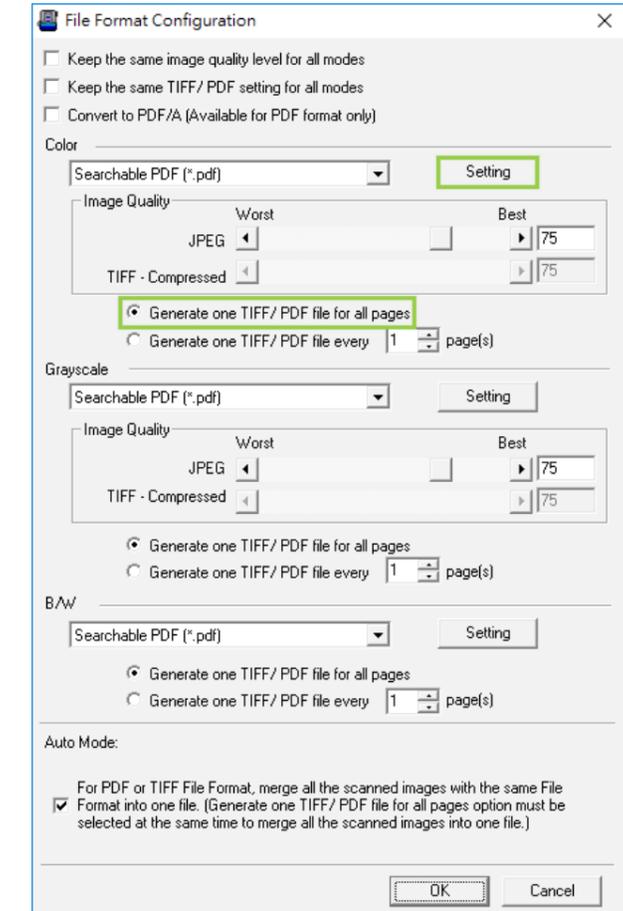2. Click **Setup** button to select the filename format.

3. Select desired file format from the dropdown list. This selection should match with the selection of **Scan Mode**.
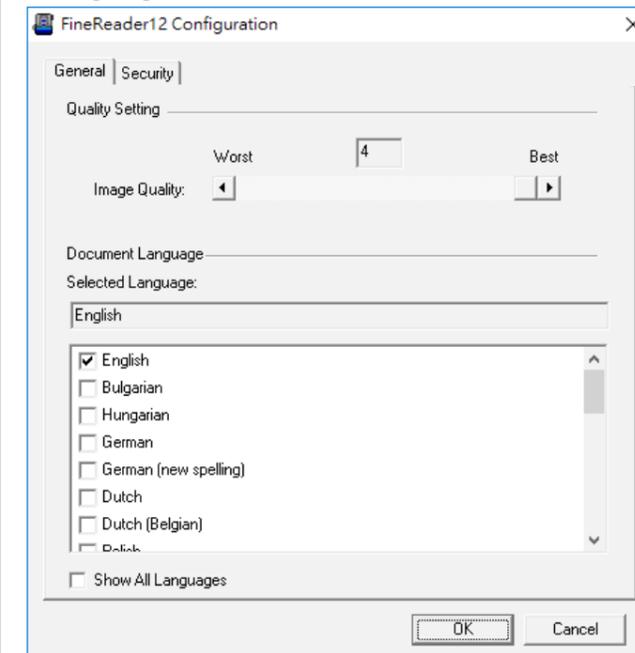

ℹ Information — **Searchable PDF** file format is only available when OCR software is installed in your system.

4. Click **Configure** button to configure advanced settings for PDF file format, you may select to generate all pages in one file.
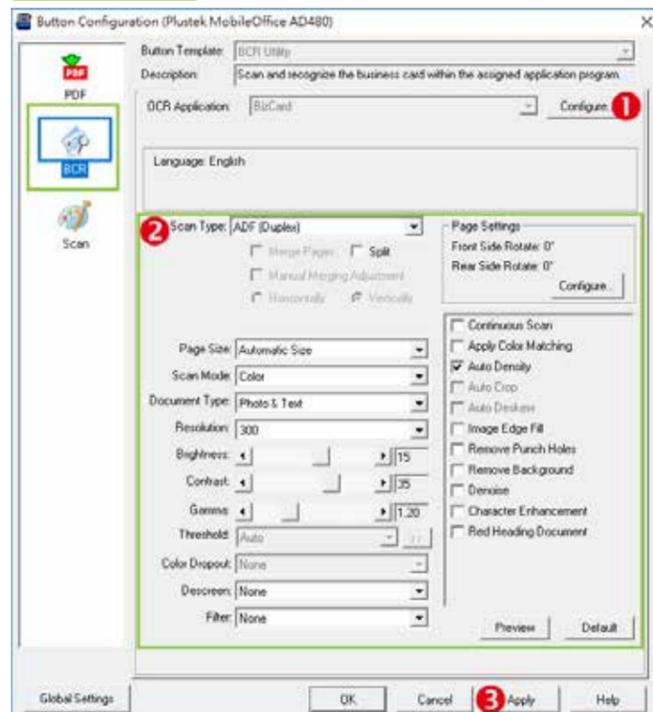

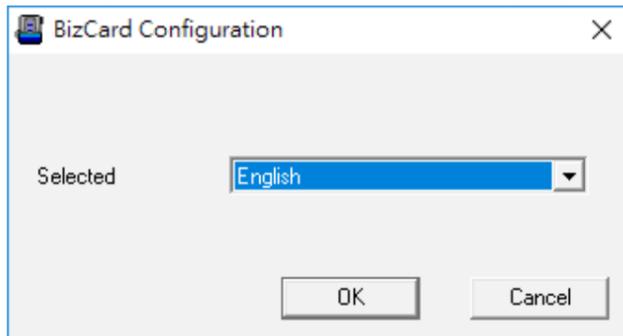Click **Setting** button to select the desired OCR language.

5. Check the scan settings and make any required changes.
6. After all settings are done, click **Apply** button.
7. Press the **PDF** button on the scanner panel to perform the scanning task.
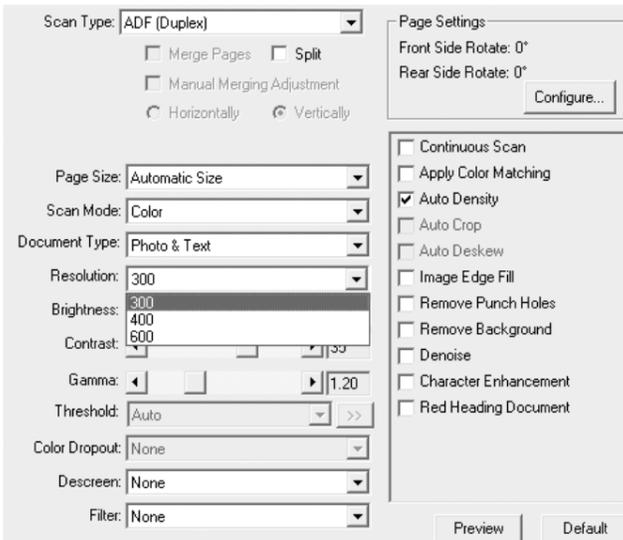
BCR Button

1. Click **Configure** button to configure BCR settings. Select the desired BCR language.
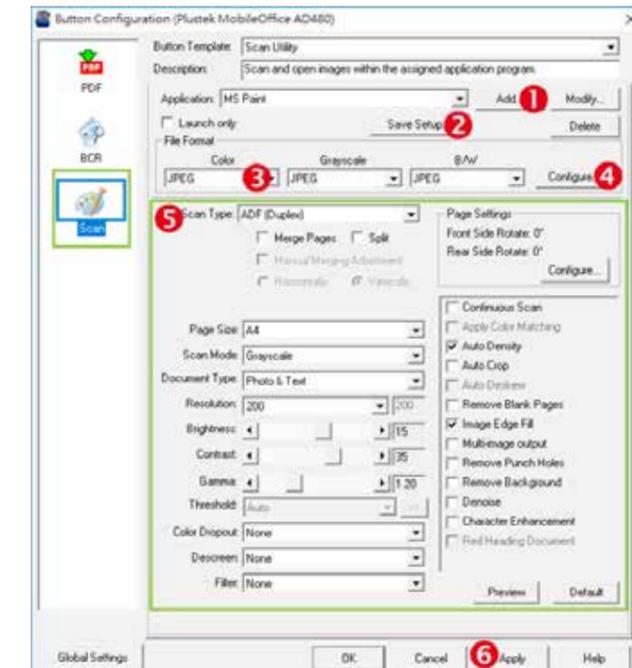

2. Check the scan settings and make any required changes. For examples:
   - Select **Resolution** from the dropdown list:

3. After all settings are done, click **Apply** button.
4. Press the **BCR** button on the scanner panel to perform the scanning task.
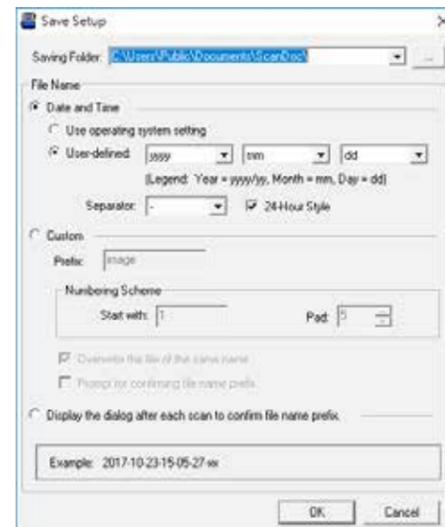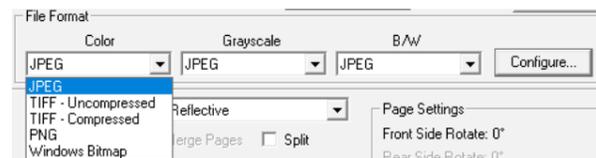
Scan Button

1. Click **Add** button to add frequently-used image-editing programs, for example: Photoshop.
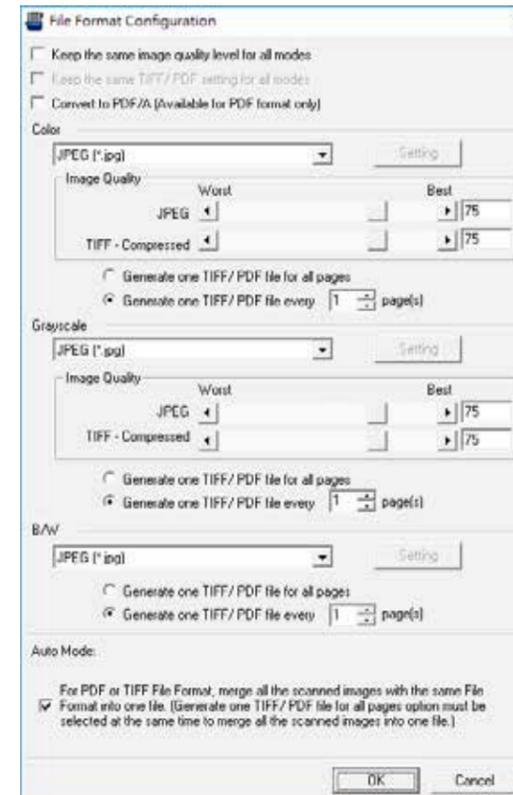

2. Click **Save Setup** button to select saving folder and the file name format.

3. Select desired file format from the dropdown list. This selection should match with the selection of **Scan Mode.**
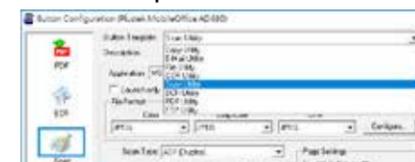

4. Click **Configure** button to configure advanced settings for JPG, TIFF - Compressed and PDF file formats.
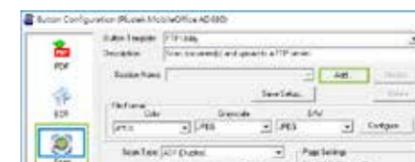

5. Check the scan settings and make any required changes.
6. After all settings are done, click **Apply** button.
7. Press the **Scan** button on the scanner panel to perform the scanning task.

> ■ The **Scan** button is customizable, you may select the desired utilities from the **Button Template** dropdown list.
>
> **ⓘ** Information
>
>
>
> ■ If you select the FTP Utility, you have to setup the FTP connection by clicking the **Add** button.
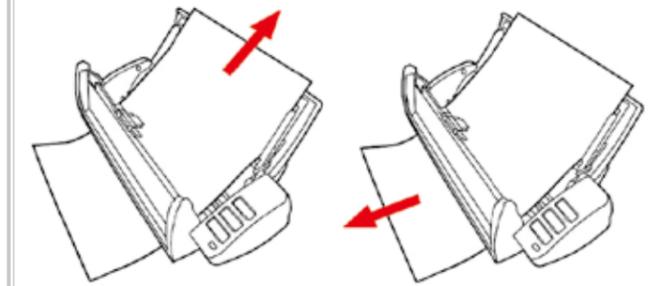>
>

For detailed information,
please visit **www.plustek.com/ad480**

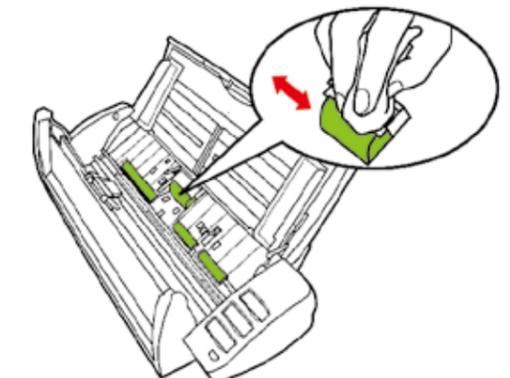## 💡 Clean & Maintenance

Clearing Paper Jams

If a paper jam in the scanner happens, please open the ADF cover, gently but firmly pull the jammed documents out of the scanner.
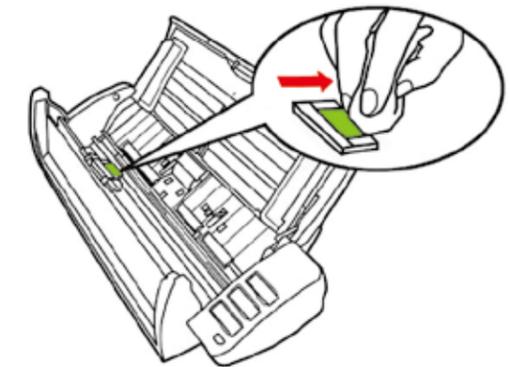

Cleaning the ADF

Clean your scanner regularly to ensure the best scanning performance.

Clean Feed Roller:

Clean Pad Module:

Clean ADF Glass:

For detailed information, please visit **www.plustek. com/ad480**