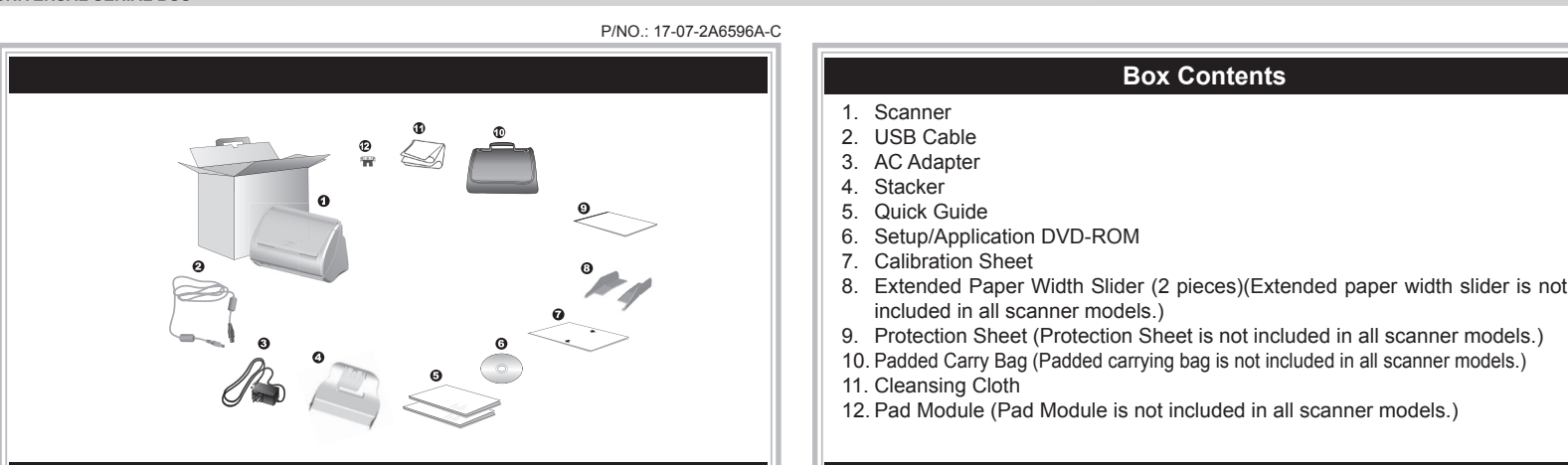
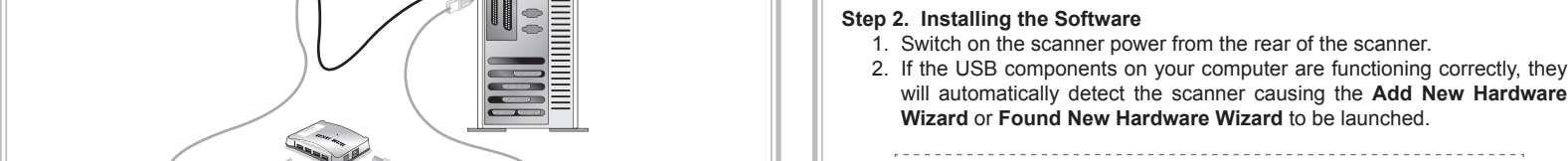




- Scanner
- USB Cable
- AC Adapter
- Stacker
- Wegweiser
- Program and Treiber DVD-ROM
- Extended Paper Width Slider (2 pieces)/Extended paper width slider is not included in all scanner models
- Protection Sheet (Protection Sheet is not included in all scanner models)
- Padlock Carry bag (Padlock carrying bag is not included in all scanner models)
- Cleaning Cloth
- 12 Pad Module (Pad Module is not included in all scanner models)



- Step 1. Connecting the Scanner to Your Computer**
 - Plug the AC adapter into the scanner's power connector
 - Plug the other end of the AC adapter into a standard AC power outlet.
 - Plug the square end of the included USB cable to the USB port <C> at the rear of the scanner.
 - Plug the rectangular end of the USB cable to an available USB port on your computer.
 - When you plug a connected your scanner to a hub USB, make sure that the hub is connected to the USB port in your computer. Next, connect your scanner to the connected USB port of the scanner.

- Step 2. Installing the Software**
 - Switch on the scanner power from the rear of the scanner.
 - If the USB connection is your first connection, the function correctly, they will automatically detect the scanner causing the **Auto New Hardware Wizard** or **Found New Hardware Wizard** to be launched.

- Information**
 - If your computer is/it when the scanner is connected, the "Add New Hardware Wizard" message will not be displayed until the computer is on and Windows starts.

- For Windows XP:
 - Insert the Setup/Application DVD-ROM, included with your scanner, into your DVD-ROM drive.
 - Select **Install the software automatically recommended** and click the **Next** button.
 - Click the **Next** button in the window that appears. Afterwards, please click **Yes**.

- For Windows Vista:
 - Select "Locate and install driver software (recommended)" when the "Found New Hardware wizard" window is displayed.
 - Click on the [Continue] button when the "User Account Control" dialog box appears.

- For Windows 7:
 - Click the **Device Manager** window, right-click on this scanner under **Other devices** and select **Update Driver Software from the pop-up menu**.
 - Click **Browse my computer for driver software** in the window that appears.

- In the **Browse For Folder** window, select the folder or the click **OK** button that contains this scanner's driver and click the **OK** button to return to the previous screen. Click the **Next** button and click **Install this driver software anyway** if the Windows Security window appears. Afterwards, please click **Yes**.

- When the Setup/Application DVD-ROM is loaded with your scanner, insert the DVD-ROM drive. Click **Run *install.exe*** in the **AutoPlay** window.

- Click on the **Yes** button if the **User Account Control** dialog pops up.
- For Windows 8 & Windows 10:
 - In the **Device Manager** window, right-click on this scanner under **Other devices** and select **Update Driver Software from the pop-up menu**.
 - Click **Browse my computer for driver software** in the window that appears.

- In the **Browse For Folder** window, select the folder or the click **OK** button that contains this scanner's driver and click the **OK** button to return to the previous screen. Click the **Next** button and click **Install this driver software anyway** if the Windows Security window appears. Afterwards, please click **Yes**.

- When the Setup/Application DVD-ROM is loaded with your scanner, insert the DVD-ROM drive. Click **Run *install.exe*** in the **AutoPlay** window.

- Click on the **Yes** button if the **User Account Control** dialog pops up.
- Afterwards, please skip to procedure 5.

- For Windows 8 & Windows 10:
 - Insert the Setup/Application DVD-ROM, included with your scanner, into your DVD-ROM drive. Click on the pop-up notification, then click **Run *install.exe*** in the pop-up window.
 - Afterwards, please read and run the Setup/Application DVD-ROM.
 - Click on the **Yes** button if the **User Account Control** dialog pops up.

- During the process of the installation, a message "Windows can verify the publisher of this software's rights" might be prompted. Please agree and click **Yes** to continue the installation. Follow the instructions without any modifying at your scanner functioning.

- When the system control installation, click the **Finish** button to complete the installation.
- Follow the on-screen instructions to install all software that your new scanner comes with. If the screen window is displayed, click **Next** and click **Install this driver software anyway** in the Windows Security window.

- 11 Insert the special calibration sheet into the ADF of the scanner.
- 12 Follow the on-screen instructions to complete the scanner calibration.
- 13 After the calibration is complete, click **OK** and then click **Finish**.

- Attention**
 - Save the Setup/Application DVD-ROM in case you need to calibrate the scanner.
 - Save the Calibration Sheet in case you need to calibrate the scanner.

- Step 3. Install the Extended Paper Width Slider**
 - Open the ADF cover by pulling the lever, and insert the right and left extended paper width sliders.
 - Align and insert the left extended paper width slider onto the paper width side rail. Position and insert the right extended paper width slider onto the paper width side rail.
 - Close the ADF cover by pushing it back until it snaps back into place.

- Step 4. Install the Stacker**
 - Insert the tabs on the stacker onto their slots on the scanner.

- Information**
 - The installation of the stacker is optional. If you have limited information display space.

- Placing Documents**
 - Load the documents, headfirst and face down, toward the center of the ADF and all the way into the ADF until touching the bottom.
 - For single-sided scans, load the documents face down so that the side to be scanned faces towards the paper feeder.
 - For double-sided scans, load the desired page order of documents face down so that the side to be scanned faces towards the paper feeder.
 - If you are to scan longer documents, unfold the paper chule extension and side guide to provide further support for the documents.
 - Adjust the paper width slider to the business card width. The paper with wider paper should be gently touching both sides of the plastic card.

- Placing Business Cards**
 - Load the business cards, headfirst and face down, toward the center of the ADF and all the way into the ADF until touching the bottom.
 - For double-sided scans, load the business cards in desired order.
 - Adjust the paper width slider to the business card width. The paper with wider paper should be gently touching both sides of the business cards.

- Placing Plastic Cards**

The plastic card can be embossed credit card, driver license, ID card, insurance card, medicare card or any membership card. Make sure to load the embossed face of the embossed card face up into the scanner. If the scanned images are not good enough, please remove the pad module before you load the plastic card.

 - Open the ADF cover by pulling the cover open lever.
 - Remove the pad module by pinching both sides of the pad module and pull it out.
 - Close the ADF cover by pushing it back until it snaps back into place.
 - Horizontally load the plastic card, headfirst and face up, toward the center of the ADF.
 - For single-sided scans, load the card face up.
 - Open the ADF cover by pulling the cover open lever.
 - Adjust the paper width slider to the card width. The paper with wider paper should be gently touching both sides of the card.

- Attention**
 - Make sure the plastic cards only you wish to scan are horizontally loaded into the ADF.
 - Maximum thickness of each plastic card is 1.2 mm.

- Placing Documents with the Protection Sheet**
 - To avoid paper jam and documents be scratched, the protection sheet is designed for you to load and unload the documents. Follow the steps to scan a document. The protection sheet is easy to load into the scanner. For example, paper with an odd (non-rectangular) shape, wrinkles, curls, folds, as well as scans, magazine and newspaper clippings. You can also use the protection sheet when you scan photographs and valuable documents so they won't be scratched. If the scanned images are not good enough, please remove the pad module before you load the protection sheet.
 - Open the ADF cover by pulling the cover open lever.
 - Remove the pad module by pinching both sides of the pad module and pull it out.
 - Close the ADF cover by pushing it back until it snaps back into place.
 - Open the ADF cover by pulling the cover open lever.
 - Adjust the paper width slider to the card width. The paper with wider paper should be gently touching both sides of the card.

- Information**
 - When you are using the protection sheet for scanning, please load the sheet of papers not by one side.
 - Protection Sheet is not included in all scanner models.

- Important Notes**
 - Don't load more than 20 business cards in one batch.
 - Don't load more than 50 sheets of paper (70 pages, 18") in the ADF.
 - Paper scanned from the ADF must be a minimum of 5.08 x 5.08 in (2" x 2" x 2" x 1").
 - To prevent paper feeding errors and damages to the ADF unit, strictly follow the instructions below.
 - Remove all small objects (e.g., paper clips, pins, staples or any other fasteners attached, before loading the paper into the ADF.
 - Make sure the paper is not wrinkled, curled or damaged.
 - The paper for each batch scanned by ADF can be of the same or different weights. However, scans with length of scan cannot be later in the same.
 - Do NOT use the ADF to scan photographic or particularly valuable original documents, please use other scanning devices.
 - Feeding errors: If the scanner feeds colors appear in areas that should be white, or colors of the scanned image and the original vary a lot. This allows you to adjust and compensate for variations which can occur in the optical component.

- When you use this scanner for the very first time after installation, you are requested to perform the calibration. The calibration of the scanner is done in your scanned image. It is very likely that dust particles or other foreign materials on the scanner glass or on the paper surface may cause the scanner to not scan correctly.**

- The scanner is designed to be maintenance free. However, constant care and maintenance can keep your scanner working smoothly. Refer to "Chapter III. Care and Maintenance" of the Scanner User's Guide for more information.

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